

Legislation Matrix for the New Zealand Certificate in Credit Administration (Level 3) and the New Zealand Certificate in Credit Management (Level 4)

Table 1: Legislation and Regulations of which candidates need to have specific knowledge and be able to apply according to relevant unit standard wording.

Legislation Regulation	Specific knowledge
Arbitration Act 1996	Coverage and purpose of the Act
Companies Act 1993	Coverage and purpose of the Act Consequence of company not disclosing its limited liability status Knowledge of legal entity types Legal requirements of credit contracts Credit policy
Consumer Guarantees Act 1993	Coverage and purpose of the Act Legal requirements of credit contracts
Construction Contracts Act 2002	Coverage and purpose of the Act Other legislation applicable to credit control
Contractual Mistakes Act 1977	Coverage and purpose of the Act Legal requirements of credit contracts
Contractual Remedies Act 1979	Coverage and purpose of the Act Legal requirements of credit contracts
Corporations (Investigation and Management) Act 1989	Coverage and purpose of the Act
Credit Contracts and Consumer Finance Act 2003	Coverage and purpose of the Act Legal requirements of credit contracts Credit policy Credit processes and approvals processes Credit management reporting Manage risk of credit Financial collection processes Telephone techniques for debt collection
Credit (Repossession) Act 1997	Coverage and purpose of the Act Legislation applicable to credit control Credit policy Credit processes and approvals processes Credit management reporting Manage risk of credit Pre-possession notice requirements Post-possession notice requirements Financial collection processes Telephone techniques for debt collection
Disputes Tribunal Act 1988	Coverage and purpose of the Act Lodging a claim before a Disputes Tribunal

Disputes Tribunal Rules 1989	Coverage and purpose of the Act Lodging a claim before a Disputes Tribunal Knowledge of Disputes Tribunal processes Knowledge of alternative dispute resolution processes
District Courts Act 1947	Coverage and purpose of the Act Jurisdiction of the District Court Types of District Court summary judgements Proceedings of the District Court
District Court Rules 2014	Coverage and purpose of the Act
Fair Trading Act 1986	Coverage and purpose of the Act Legal requirements of credit contracts
Frustrated Contracts Act 1944	Coverage and purpose of the Act Legal requirements of credit contracts
High Court Amendments Rules 2014	Coverage and purpose of the Act
Human Rights Act 1993	Coverage and purpose of the Act Credit policy
Illegal Contracts Act 1970	Coverage and purpose of the Act Legal requirements of credit contracts
Income Tax Act 2007	Coverage and purpose of the Act Legal requirements of credit contracts
Insolvency Act 2006	Coverage and purpose of the Act Other legislation applicable to credit control Bankruptcy procedures
Judicature Act 1908	Coverage and purpose of the Act
Companies Act 1993 Liquidation Regulations 1994	Coverage and purpose of the Act Nature and procedures of receiverships and liquidation
Partnership Act 1908	Coverage and purpose of the Act Legal requirements of credit contracts
Personal Properties Security Act 1999	Coverage and purpose of the Act Legal requirements of credit contracts Personal Properties Security Register Creation and enforceability of personal properties security interests Priority of general security interests Financing statements required Credit policy Credit processes and approvals processes Credit management reporting Manage risk of credit Financial collection processes Telephone techniques for debt collection
Privacy Act 1993	Coverage and purpose of the Act Legal requirements of credit contracts Credit policy

	Credit management reporting File security Manage risk of credit Financial collection processes Telephone techniques for debt collection
Property Law Act 2007	Coverage and purpose of the Act Legal requirements of credit contracts
Receiverships Act 1993	Coverage and purpose of the Act Nature and procedures of receiverships and liquidation
Reciprocal Enforcement of Judgements Act 1934	Coverage and purpose of the Act
Sale of Goods Act 1908	Coverage and purpose of the Act Legal requirements of credit contracts
Sale of Goods (United Nations Convention) Act 1994	Coverage and purpose of the Act Legal requirements of credit contracts