

Recognition of Current Competency

New Zealand Certificate in Rigging (Level 3)

Process Overview C

For experienced riggers with no formal qualification in rigging.

Process Overview – Read, understand and submit

- **Qualification Overview** – Read
- **Eligibility Checklist** – Submit to Skills
- **Declaration** – Submit to Skills
- **Training Agreement** – Submit to Skills
- **Payment** – Contact Skills



- Your assessor will give you the learner guide and will provide you with access to the final assessment.
- You will need to build your portfolio, including:
 - supporting evidence for the completed eligibility checklist
 - logbook (or similar document(s)) showing work experience
 - work referee form
 - evidence of meeting the minimum requirements
 - evidence of formal qualification
 - completed final assessment.
- You will submit these to your assessor.
- Your assessor will review your evidence and provide feedback.



- If you do not meet the pass mark required in the final assessment, you will be allowed **one** re-sit.
- Overall, if there are **minor** gaps, your assessor will discuss the best way to bridge the gaps, and Skills will award the qualification on successful completion of these steps.
- Overall, if there are **major** gaps:
 - the assessor may ask you to go to a provider to bridge them (this will be at your own, additional cost); and
 - the assessor will award you with the unit standards you have achieved.

The assessor's decision will be based on the types of gaps identified and the extent of the gaps. The assessor will make a holistic judgement on your competency for the qualification at this level.

Qualification Overview C

The qualification overview outlines qualification requirements, including the topics covered and the skills expected. Read through the following page carefully and check you have (or are near) the skills, knowledge and experience required.

To achieve the New Zealand Certificate in Rigging (Level 3) you must be able to:

- Prepare, inspect and use rigging equipment and tools; and use common knots in rigging, and report equipment faults, when setting-up and controlling the movement of loads.
- Apply knowledge of risk management, slinging calculations, and industry recognised communication methods to direct and guide crane movements in relation to loads and equipment.
- Lift and place loads as part of a rigging team.
- Use elevated work platforms (EWPs) and report faults and damage of EWPs.
- Act on instructions; and communicate within a team when setting-up and controlling the movement of loads; and complete basic workplace documentation.
- Maintain personal safety while working at heights, including the set up and use fall arrest systems in accordance with health and safety legislation and the best practice guidelines for rigging systems.

The topics covered in this qualification are:

- Select, use, care for and maintain rigging hand tools
- Select, care for, maintain and use rigging portable power and/or portable
- Select, care for, maintain and use rigging plant and equipment
- Demonstrate knowledge of ropes, and tie knots and hitches during rigging work
- Work as a team member during rigging operations
- Sling varied regular loads and safely direct a crane during crane operations
- Perform basic calculations used in a given trade situation
- Describe types of elevating work platforms (EWPs), and legislative requirements for their use
- Assess the worksite, prepare and operate a scissor lift elevating work platform
- Assess the worksite, prepare and operate a self-propelled boom lift elevating work platform (EWP)
- Use safety harness system when working at height
- Use, install and establish temporary proprietary height safety systems when working at height
- Demonstrate and apply knowledge of slinging regular loads safely

Self-Check

Do you believe you have the skills, knowledge and experience at (or are near) the level required by this qualification and can provide evidence to support this?

- Yes – please continue to the Eligibility Check
- No – please DO NOT CONTINUE with the application.

You may want to contact Skills or a provider to find out about the standard assessment pathway for this qualification.

Eligibility Check C

The eligibility check outlines our entry requirements to the qualification as an experienced rigger. You are required to conduct a self-assessment by answering the questions below. You must complete this yourself. It is important you do an honest and accurate self-assessment because if major gaps are identified when your assessor reviews your evidence, you may be required to bridge the gap at an additional cost, through a provider.

Complete this eligibility checklist by answering the questions below:

1	Do you believe you have the skills, knowledge and experience at (or are near) the level required by this qualification and can provide evidence to support this?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
2	Do you have at least two years' experience in Rigging and are currently employed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
3	Can you provide the names of at least two work referees? Referees must be people you have reported to (for example, your supervisor or manager)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
4	Do you hold the following unit standards: <input type="checkbox"/> 3789 (versions 1-8) Sling varied regular loads and safely direct a crane during crane operations Or <input type="checkbox"/> 3789 (version 9 onwards) Sling varied regular loads and safely direct a crane during crane operations And <input type="checkbox"/> 30072 Demonstrate and apply knowledge of slinging regular loads safely	<input type="checkbox"/> Yes	<input type="checkbox"/> No

5	<p>Do you hold the following unit standards relating to first aid:</p> <p><input type="checkbox"/> 6400 Manage first aid in an emergency situation</p> <p><input type="checkbox"/> 6401 Provide first aid</p> <p><input type="checkbox"/> 6402 Provide basic life support</p> <p>Or</p> <p><input type="checkbox"/> 26551 Provide first aid for life threatening conditions</p> <p><input type="checkbox"/> 26552 Demonstrate knowledge of common first aid conditions and how to respond to them</p>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
6	<p>Do you hold the unit standards (or equivalent unit standards):</p> <p><input type="checkbox"/> 15757 Use, install and disestablish temporary proprietary height safety systems when working at height</p> <p><input type="checkbox"/> 23229 Use safety harness system when working at height</p> <p><input type="checkbox"/> 30266 Demonstrate knowledge of workplace health and safety culture and practices</p>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
7	<p>Do you hold the unit standards relating to Elevated Work Platform?</p> <p><input type="checkbox"/> 23962 Assess the worksite, prepare and operate a self-propelled boom lift elevating work platform (EWP)</p> <p><input type="checkbox"/> 23960 Assess the worksite, prepare and operate a scissor lift elevating work platform (EWP)</p> <p><input type="checkbox"/> 23966 Describe types of elevating work platform (EWP), and legislative requirements for their use</p>	<input type="checkbox"/> Yes	<input type="checkbox"/> No

If you have marked NO to any of the above, please DO NOT CONTINUE with the application. Please contact a provider and obtain the required unit standard/s or gain the required work experience.

If you have marked YES to all the above, please complete the Application Form and the Declaration.

Build Your Portfolio Evidence List C

Read the list below to get an idea of suggested evidence to show you have the necessary skills, knowledge and experience to achieve the qualification.

1	<input type="checkbox"/> 3 Signed SOPs for <input type="checkbox"/> hand, <input type="checkbox"/> power and <input type="checkbox"/> air tools (1 for each)
2	<input type="checkbox"/> 3 pre-start Tool / equipment list , job planning documents (1 each for <input type="checkbox"/> hand, <input type="checkbox"/> air and <input type="checkbox"/> power tools)
3	<input type="checkbox"/> 1 Signed JSA (Job Safety Analysis) hazard ID
4	<input type="checkbox"/> 1 signed SWMS (Safe Work Methods Statement)
5	<input type="checkbox"/> 1 company PPE (Personal Protective Equipment) requirement
6	<input type="checkbox"/> 1 company out service procedures
7	<input type="checkbox"/> 1 evidence of site induction
8	<input type="checkbox"/> 1 Completed inspection checklist
9	<input type="checkbox"/> 1 completed equipment register
10	<input type="checkbox"/> 2 photographs showing you stow ropes for storage
11	<input type="checkbox"/> 1 work planning meeting minutes that show you participate in briefings (pre-start)
12	<input type="checkbox"/> 1 completed permit to work or hazard ID
13	<input type="checkbox"/> 1 debrief or review meeting minutes that show your participation
14	<input type="checkbox"/> 1 completed near-miss hazard reporting form
15	<input type="checkbox"/> 1 completed hazard ID
16	<input type="checkbox"/> 1 lift plan showing your ability to engage in mathematical calculations for area, length, weight and volume

Do you believe you can produce all or most of the suggested evidence above?

If yes, please continue to the application form and declaration.

If no, you may want to contact Skills or a provider for a standard assessment pathway for this qualification.

Declaration C

I, (learner name)

declare that:

Qualification overview

- I have read and understood the requirements from the qualification overview.
- I believe I have the skills, knowledge and experience at (or near) the level required by the qualification.
- I can provide evidence to support this.

Eligibility check

- I have read and understood the eligibility criteria.
- I believe I meet the eligibility criteria.
- I can provide evidence to support it.
- I have completed the eligibility check honestly and accurately myself.

Portfolio of evidence

- I have read and understood the process I would have to complete to gain the qualification.
- I can provide evidence of my formal qualification.
- I can provide evidence of my work experience.
- I have/will let my two work referees know that the assessor will contact them.

I confirm I have completed this Declaration myself and the information I have provided is true and correct.

Learner signature:

Date: