

To help an Employer find an Applicant who may be suitable to employ and train as an Apprentice in the Specialists Trades of Electrical; Plumbing, Drainlaying and Gasfitting; Roofing; Scaffolding; and Electronic Security.

A. Personal Information

Name of Business:

Main Contact:

Phone: Email:

Location Base / HO:

Geographical area of work:

Trades Association: Yes No Years in Business:

Please select industry (tick as many as applicable):

Electrical

Domestic/Commercial
Industrial

PG&D

Plumbing
Drainlaying
Gasfitting

Roofing

Scaffolding

Electronic Security

Other:

1. Apprentice/s to Train

Number of Apprentice/s:

When are you ready to take on an Apprentice?

Other Requirements:

Currently employ or host Apprentices? Yes No How many?

If host, who from: ATT, Etco, Masterlink, other?

2. Existing Skills Customer

Existing Skills Customer: Yes No

Skills Account Manager Name:

Other Comments:

Please email this form to jobmatch@skills.org.nz and we will get back to you within a few working days.

B. Declaration (Complete all fields)

Please confirm by ticking the box that you give your permission to share these details with a potential apprentice:
Skills will not share your details with any other third party

Yes No

How did you find out about us?

I agree to the Terms & Conditions below

Yes No

Signed by the Potential Employer

I confirm that the information supplied is true and correct.

Employer signature

Date

Skills may send you promotional materials to keep you informed about resources and other available programmes.
If you do not wish to receive any promotional material please tick this box

Terms & Conditions

1. Skills will make every endeavour to match an Applicant for an apprenticeship, who meets the criteria after applying to the Job Match Programme, to an appropriate Employer.
2. Skills makes no guarantee of a Job Match to either an Applicant or an Employer.
3. The Job Match Programme will last up to the time the Applicant enters into an Individual Employment Agreement and/or Training Agreement with an Employer.
4. The Job Match Programme will last up to the time the Applicant enters into re-employment, if already in a Training Agreement.
5. You are not eligible if you are already employed in an apprenticeship.
6. An Applicant agrees to undergo assessments as relevant to Job Match that may be necessary to proceed with the Job Match process.
7. An Applicant will keep Skills informed of any changes to their status that may impact on their ability to be in the Job Match Programme.
8. The Applicant or Employer, at any time, can tell Skills they no longer want to be in the Job Match Programme.
9. Skills understands that the Applicant and Employer are free to continue their own search for an employer/employee while participating in the Job Match Programme.
10. Once the application process has started Skills, at its sole discretion, reserves the right to not proceed with Job Match with either an Applicant or an Employer.
11. Regardless of anything else in these Terms and Conditions, Skills will not be liable under or in connection with the Job Match Programme up to and after an Applicant enters into an individual employment agreement with an Employer for any indirect or consequential loss or damage, or any loss of profits, loss of revenue or loss of contract, service, opportunity, reputation or goodwill.
12. The Applicant, the Employer and Skills agree that any personal information obtained by the Applicant, Employer or Skills in relation to the Job Match Programme may only be collected, held, used and distributed in accordance with the Privacy Act 1993 or any replacement legislation.
13. By agreeing to these terms and Conditions the Applicant and Employer consent to the use of their personal information supplied to Skills in relation to the Job Match Programme.

The Job Match Process is free. i.e. Job Match is not related to, or will cover, any apprenticeship expense, fee or cost.

Terms & Conditions may change at any time

Skills use only

Administration notes