

Title	Demonstrate knowledge of victim and witness liaison for regulatory investigations		
Level	6	Credits	5

Purpose	<p>This unit standard is for people currently employed as regulatory investigators.</p> <p>People credited with this unit standard are able to demonstrate knowledge of:</p> <ul style="list-style-type: none"> – the Victims' Rights Act 2002 in a regulatory investigations context; – the potential impacts of offending on victims, and investigator attitudes and behaviour in relation to this; and – interacting with victims and witnesses as an investigator in a regulatory investigations context.
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Classification	Public Sector Compliance > Public Sector Compliance Investigations
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Available grade	Achieved
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Guidance Information

1 Definitions

Organisational requirements refer to instructions to staff on policies, procedures, and methodologies which are documented and are available in the workplace. This includes an organisation's obligations under Te Tiriti o Waitangi/ The Treaty of Waitangi.

The Regulatory sector has a number of terms with specific usage. For current definitions visit [Programme Guidance-Skills](#).

2 References include but are not limited to

Criminal Disclosure Act 2008;

Criminal Procedure Act 2011;

Evidence Act 2006;

Judicature Act 1908;

Summary Proceedings Act 1957;

Victims' Rights Act 2002;

specific legislation mandating the powers and duties of a specific organisation with respect to its regulatory role and/or any other legislation applicable to a particular regulatory situation (e.g. Fisheries Act 1996, Resource Management Act 1991); and any subsequent amendments and replacements.

3 Range

Demonstration of knowledge and skills must be consistent with any applicable code or codes of conduct such as the New Zealand State Services Code of Conduct, *Standards of Integrity and Conduct* (available from <http://www.publicservice.govt.nz>) and/or any other agency specific code or codes of conduct and/or ethics.

Outcomes and performance criteria

Outcome 1

Demonstrate knowledge of the Victims' Rights Act 2002 in a regulatory investigations context.

Performance criteria

1.1 Define 'victim' and 'immediate family', consistent with the Victims' Rights Act 2002.

1.2 Explain obligations towards victims in a regulatory investigations context, consistent with the Victims' Rights Act 2002.

Range includes but is not limited to – principles guiding treatment of victims, information to be given to victims, privacy of victims, victim impact statements, disclosure, recording contact with victims.

Outcome 2

Demonstrate knowledge of the potential impacts of offending on victims, and investigator attitudes and behaviour in relation to this.

Performance criteria

2.1 Describe impacts in terms of physical and emotional short-term and long-term effects.

2.2 Describe investigator attitudes and behaviour in relation to the potential impacts of offending on victims, consistent with respecting victims' emotional and physical states.

Outcome 3

Demonstrate knowledge of interacting with victims and witnesses as an investigator in a regulatory investigations context.

Performance criteria

3.1 Explain activities and considerations relating to interacting with victims in accordance with organisational requirements and the Victims' Rights Act 2002.

Range includes but is not limited to – acting in a timely and sensitive manner, recording interaction with victims, producing victim impact statements, liaison during prosecution, advising of prosecution

outcomes in accordance with legal and organisational requirements.

- 3.2 Explain activities and considerations relating to interacting with witnesses in accordance with organisational requirements.

Range includes but is not limited to – liaison during prosecution, advising of prosecution outcomes in accordance with legal and organisational requirements; may include but is not limited to – briefing on progress of case, familiarisation with court procedures, ensuring appearance at court, safety, privacy, witness fees.

Replacement information	This unit standard replaced unit standard 26931.
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Planned review date	31 December 2025
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	18 February 2016	31 December 2023
Review	2		

Consent and Moderation Requirements (CMR) reference	0121
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact The Skills Organisation at reviewcomments@skills.org.nz if you wish to suggest changes to the content of this unit standard.