

Recognition of Current Competency New Zealand Certificate in Rigging (Level 3)

Process Overview C

For experienced riggers with no formal qualification in rigging.

STEP 1

Process Overview – Read, understand and submit

- **Qualification Overview** – Read
- **Eligibility Checklist** – Submit to Skills
- **Declaration** – Submit to Skills
- **Training Agreement** – Submit to Skills
- **Payment** – Contact Skills

STEP 2

- Your assessor will give you the learner guide and will provide you with access to the final assessment.
- You will need to build your portfolio, including:
 - supporting documents for the completed eligibility checklist
 - logbook (or similar document(s)) showing work experience
 - work referee form
 - evidence of meeting the minimum requirements
 - evidence of formal qualification
 - completed final assessment.
- You will submit these to your assessor.
- Your assessor will review your evidence and provide feedback.

STEP 3

- If you do not meet the pass mark required in the final assessment, you will be allowed **one** re-sit.
- Overall, if there are **minor** gaps, your assessor will discuss the best way to bridge the gaps, and Skills will award the qualification on successful completion of these steps.
- Overall, if there are **major** gaps:
 - the assessor may ask you to go to a provider to bridge them (this will be at your own, additional cost); and
 - the assessor will award you with the unit standards you have achieved.

The assessor's decision will be based on the types of gaps identified and the extent of the gaps. The assessor will make a holistic judgement on your competency for the qualification at this level.

Qualification Overview C

The qualification overview outlines qualification requirements, including the topics covered and the skills expected. Read through the following page carefully and check you have (or are near) the skills, knowledge and experience required.

To achieve the New Zealand Certificate in Rigging (Level 3) you must be able to:

- Prepare, inspect and use rigging equipment and tools; and use common knots in rigging, and report equipment faults, when setting-up and controlling the movement of loads.
- Apply knowledge of risk management, slinging calculations, and industry recognised communication methods to direct and guide crane movements in relation to loads and equipment.
- Lift and place loads as part of a rigging team.
- Use elevated work platforms (EWPs) and report faults and damage of EWPs.
- Act on instructions; and communicate within a team when setting-up and controlling the movement of loads; and complete basic workplace documentation.
- Maintain personal safety while working at heights, including the set up and use fall arrest systems in accordance with health and safety legislation and the best practice guidelines for rigging systems.

To be eligible for RCC, you will need to:

- Have the skills, knowledge, and experience at (or are near) the level required by this qualification
- Have at least two years' experience in rigging and be currently employed
- Provide the names and contact details of at least two work referees
- Hold a current workplace first aid certificate, including the below unit standards

6400	Manage first aid in an emergency situation
6401	Provide first aid
6402	Provide basic life support
	Or
26551	Provide first aid for life threatening conditions
26552	Demonstrate knowledge of common first aid conditions and how to respond to them

The table below shows you the content of the qualification and tells you how you will be assessed for competency. You will be required to provide evidence to show you have skills at Level 3 and Level 4.

<p>If you do not already hold the following unit standards, you will need to get these from a provider at any time before qualification completion.</p> <p>If you have any questions about this, call Skills on 0508-SKILLS</p>	
3789v 1-8 or 3789v9 30072	<p>Sling varied regular loads and safely direct a crane during crane operations</p> <p>Sling varied regular loads and safely direct a crane during crane operations; and Demonstrate and apply knowledge of slinging regular loads safely</p>
15757	Use, install and disestablish temporary proprietary height safety systems when working at height
23229	Use safety harness system when working at height
30266	Demonstrate knowledge of workplace health and safety culture and practices
23962	Assess the worksite, prepare and operate a self-propelled boom lift elevating work platform (EWP)
23960	Assess the worksite, prepare and operate a scissor lift elevating work platform (EWP)
23966	Describe types of elevating work platforms (EWPs), and legislative requirements for their use

The remaining unit standards will be assessed by your Skills assessor.

Level 3

20261	Select, use, care for and maintain rigging hand tools
20262	Select, care for, maintain and use rigging portable power and/or portable compressed air tools
20263	Select, care for, maintain and use rigging plant and equipment
26351	Demonstrate knowledge of ropes, and tie knots and hitches during rigging work
26352	Work as a team member during rigging operations
30692	Perform basic calculations used in a given trade situation

Eligibility Check C

The eligibility check outlines our entry requirements to the qualification as an experienced rigger. You are required to conduct a self-assessment by answering the questions below. You must complete this yourself. It is important you do an honest and accurate self-assessment because if major gaps are identified when your assessor reviews your evidence, you may be required to bridge the gap at an additional cost, through a provider.

Complete this eligibility checklist by answering the questions below. You are required to provide evidence for these points to your assessor.

1	Do you believe you have the skills, knowledge and experience at (or are near) the level required by this qualification and can provide evidence to support this?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
2	Do you have at least two years' experience in rigging and are currently employed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
3	Can you provide the names and contact details of at least two work referees? Referees must be people you have reported to (for example, your supervisor or manager)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
4.	Do you hold a current, comprehensive workplace first aid certificate, including the unit standards below? (Please tick the ones you hold) <input type="checkbox"/> 6400 Manage first aid in an emergency situation <input type="checkbox"/> 6401 Provide first aid <input type="checkbox"/> 6402 Provide basic life support Or <input type="checkbox"/> 26551 Provide first aid for life threatening conditions <input type="checkbox"/> 26552 Demonstrate knowledge of common first aid conditions and how to respond to them	<input type="checkbox"/> Yes	<input type="checkbox"/> No

If you answered No to any of the above, do not continue as you do not meet the eligibility criteria for RCC. Contact Skills to find out about the standard pathway programme.

If you answered Yes, please continue to the next section.

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Do you hold the following unit standards?

Please tick the units you already hold (if any)

- 15757 Use, install and disestablish temporary proprietary height safety systems when working at height
 - 23229 Use safety harness system when working at height
 - 30266 Demonstrate knowledge of workplace health and safety culture and practices

 - 3789 (versions 1-8) Sling varied regular loads and safely direct a crane during crane operations
- Or
- 3789 (version 9 onwards) Sling varied regular loads and safely direct a crane during crane operations; and
 - 30072 Demonstrate and apply knowledge of slinging regular loads safely

 - 23962 Assess the worksite, prepare and operate a self-propelled boom lift elevating work platform (EWP)
 - 23960 Assess the worksite, prepare and operate a scissor lift elevating work platform (EWP)
 - 23966 Describe types of elevating work platforms (EWPs), and legislative requirements for their use

If you do not hold the above unit standard/s, you will need to obtain them from a provider at your own additional cost, as part of the qualification completion requirements.

Please review the Build Your Portfolio Evidence List.

Build Your Portfolio Evidence List C

Read the list below to get an idea of suggested evidence to show you have the necessary skills, knowledge and experience to achieve the qualification.

1	<input type="checkbox"/> 3 Signed SOPs for <input type="checkbox"/> hand, <input type="checkbox"/> power and <input type="checkbox"/> air tools (1 for each)
2	<input type="checkbox"/> 3 pre-start Tool / equipment list , job planning documents (1 each for <input type="checkbox"/> hand, <input type="checkbox"/> air and <input type="checkbox"/> power tools)
3	<input type="checkbox"/> 1 Signed JSA (Job Safety Analysis) hazard ID
4	<input type="checkbox"/> 1 signed SWMS (Safe Work Methods Statement)
5	<input type="checkbox"/> 1 company PPE (Personal Protective Equipment) requirement
6	<input type="checkbox"/> 1 company out service procedures
7	<input type="checkbox"/> 1 evidence of site induction
8	<input type="checkbox"/> 1 Completed inspection checklist
9	<input type="checkbox"/> 1 completed equipment register
10	<input type="checkbox"/> 2 photographs showing you stow ropes for storage
11	<input type="checkbox"/> 1 work planning meeting minutes that show you participate in briefings (pre-start)
12	<input type="checkbox"/> 1 completed permit to work or hazard ID
13	<input type="checkbox"/> 1 debrief or review meeting minutes that show your participation
14	<input type="checkbox"/> 1 completed near-miss hazard reporting form
15	<input type="checkbox"/> 1 completed hazard ID
16	<input type="checkbox"/> 1 lift plan showing your ability to engage in mathematical calculations for area, length, weight and volume

Please complete the Application Form and the Declaration.

Declaration C

I, (learner name)

declare that:

Qualification overview

- I have read and understood the requirements from the qualification overview.
- I believe I have the skills, knowledge and experience at (or near) the level required by the qualification.
- I can provide evidence to support this.

Eligibility check

- I have read and understood the eligibility criteria.
- I believe I meet the eligibility criteria.
- I can provide evidence to support it.
- I have completed the eligibility check honestly and accurately myself.

Portfolio of evidence

- I have read and understood the process I would have to complete to gain the qualification.
- I can provide evidence of my formal qualification.
- I can provide evidence of my work experience.
- I have/will let my two work referees know that the assessor will contact them.

I confirm I have completed this Declaration myself and the information I have provided is true and correct.

Learner signature:

Date: