

# Recognition of Current Competency New Zealand Certificate in Rigging (Level 4)

## Process Overview C

*For experienced riggers with no formal qualification in rigging.*

### STEP 1

**Process Overview** – Read, understand and submit

- **Qualification Overview** – Read
- **Eligibility Checklist** – Submit to Skills
- **Declaration** – Submit to Skills
- **Training Agreement** – Submit to Skills
- **Payment** – Contact Skills

### STEP 2

- Your assessor will give you the learner guide and will provide you with access to the final assessment.
- You will need to build your portfolio, including:
  - supporting documents for the completed eligibility checklist
  - logbook (or similar document(s)) showing work experience
  - work referee form
  - evidence of meeting the minimum requirements
  - evidence of formal qualification
  - completed final assessment.
- You will submit these to your assessor.
- Your assessor will review your evidence and provide feedback.

### STEP 3

- If you do not meet the pass mark required in the final assessment, you will be allowed **one** re-sit.
- Overall, if there are **minor** gaps, your assessor will discuss the best way to bridge the gaps, and Skills will award the qualification on successful completion of these steps.
- Overall, if there are **major** gaps:
  - the assessor may ask you to go to a provider to bridge them (this will be at your own, additional cost); and
  - the assessor will award you with the unit standards you have achieved.

The assessor's decision will be based on the types of gaps identified and the extent of the gaps. The assessor will make a holistic judgement on your competency for the qualification at this level.

## Qualification Overview C

The qualification overview outlines qualification requirements, including the topics covered and the skills expected. Read through the following page carefully and check you have (or are near) the skills, knowledge and experience required.

### To achieve the New Zealand Certificate in Rigging (Level 4) you must be able to:

- Apply current health and safety legislation and the Approved Code of Practice for Load Lifting Rigging to work in rigging situations.
- Plan, prepare, communicate instructions, complete associated documentation and lead a work group in lifting, erection, and placement of loads.
- Sling complex loads safely using the correct lifting equipment.
- Determine forces in rigging components and arrangements by calculation and vector diagrams.
- Install structural anchors for rigging purpose.
- Develop a safety plan and a rescue plan to manage risks when working at height.

### To be eligible for RCC, you will need to:

- Hold the New Zealand Certificate or National Certificate in Rigging Level 3 hold the National Certificate / New Zealand Certificate in Rigging Level 3 or

Have a logbook or work history that shows you have: (please tick the boxes below)

- Selected, used, cared for and maintained hand rigging tools
- Selected, used, cared for and maintained portable power and/or portable compressed air tools
- Selected, cared for, maintained and used rigging plant and equipment
- Worked with ropes, and tie knots and hitches during rigging work
- Worked as a team member during rigging operations

- Hold a current, workplace first aid certificate, including the below unit standards

6400	Manage first aid in an emergency situation
6401	Provide first aid
6402	Provide basic life support
	Or
26551	Provide first aid for life threatening conditions
26552	Demonstrate knowledge of common first aid conditions and how to respond to them

- Have the skills, knowledge, and experience at (or are near) the level required by this qualification
- Have at least three years' experience in rigging and be currently employed
- Provide the names and contact details of at least two work referees

**The table below shows you the content of the qualification and tells you how you will be assessed for competency. You will be required to provide evidence to show you have skills at Level 4.**

<b>If you do not already hold the following unit standards, you will need to get these from a provider at any time before qualification completion.</b>	
<b>If you have any questions about this, call Skills on 0508-SKILLS</b>	
3801	Prepare and sling complex loads for crane operations
3789v 1-8 or	Sling varied regular loads and safely direct a crane during crane operations
3789v9 30072	Sling varied regular loads and safely direct a crane during crane operations; and Demonstrate and apply knowledge of slinging regular loads safely
15757	Use, install and disestablish temporary proprietary height safety systems when working at height
23229	Use safety harness system when working at height
30266	Demonstrate knowledge of workplace health and safety culture and practices
23962	Assess the worksite, prepare and operate a self-propelled boom lift elevating work platform (EWP)
23960	Assess the worksite, prepare and operate a scissor lift elevating work platform (EWP)
23966	Describe types of elevating work platforms (EWPs), and legislative requirements for their use

<b>The remaining unit standards will be assessed by your Skills assessor.</b>	
<b>Level 4</b>	
4214	Plan, select and coordinate transport of intermediate rigging work
4213	Complete intermediate rigging work
26349	Make calculations in rigging work and use graphic techniques to calculate measurements applicable to rigging
31661	Describe, select and install temporary structural anchors for rigging purposes

31660	Demonstrate knowledge of safety nets and install and dismantle safety nets in rigging
23231	Develop a safety plan to manage risks when individuals are working at height and fall prevention strategies are required
23232	Develop a rescue plan for recovery of a suspended individual after fall

## Eligibility Check C

The eligibility check outlines our entry requirements to the qualification as an experienced rigger. You are required to conduct a self-assessment by answering the questions below. You must complete this yourself. It is important you do an honest and accurate self-assessment because if major gaps are identified when your assessor reviews your evidence, you may be required to bridge the gap at an additional cost, through a provider.

Complete this eligibility checklist by answering the questions below. You are required to provide evidence for these points to your assessor.

1	<p>Do you hold the National Certificate / New Zealand Certificate in Rigging Level 3? or Do you have a logbook or work history that shows you have: (please tick the boxes below)</p> <p><input type="checkbox"/> Selected, used, cared for and maintained hand rigging tools</p> <p><input type="checkbox"/> Selected, used, cared for and maintained portable power and/or portable compressed air tools</p> <p><input type="checkbox"/> Selected, cared for, maintained and used rigging plant and equipment</p> <p><input type="checkbox"/> Worked with ropes, and tie knots and hitches during rigging work</p> <p><input type="checkbox"/> Worked as a team member during rigging operations</p>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
2	Do you believe you have the skills, knowledge and experience at (or are near) the level required by this qualification and can provide evidence to support this?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
3	Do you have at least three years' experience in rigging and are currently employed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
4	<p>Can you provide the names and contact details of at least two work referees?</p> <p>Referees must be people you have reported to (for example, your supervisor or manager)</p>	<input type="checkbox"/> Yes	<input type="checkbox"/> No

5	<p>Do you have a current workplace first aid certificate and hold the unit standards below? (Please tick the ones you hold)</p> <p><input type="checkbox"/> 6400 Manage first aid in an emergency situation</p> <p><input type="checkbox"/> 6401 Provide first aid</p> <p><input type="checkbox"/> 6402 Provide basic life support</p> <p>Or</p> <p><input type="checkbox"/> 26551 Provide first aid for life threatening conditions</p> <p><input type="checkbox"/> 26552 Demonstrate knowledge of common first aid conditions and how to respond to them</p>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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**If you answered No to any of the above, do not continue as you do not meet the eligibility criteria for RCC. Contact Skills to find out about the standard pathway programme.**

**If you answered Yes, please continue to the next section.**

6

Do you hold the following unit standards?

**Please tick the units you already hold (if any)**

- 15757 Use, install and disestablish temporary proprietary height safety systems when working at height
- 23229 Use safety harness system when working at height
- 30266 Demonstrate knowledge of workplace health and safety culture and practices
- 3801 Prepare and sling complex loads for crane operations

3789 (versions 1-8) Sling varied regular loads and safely direct a crane during crane operations

Or

- 3789 (version 9 onwards) Sling varied regular loads and safely direct a crane during crane operations; and
- 30072 Demonstrate and apply knowledge of slinging regular loads safely

23962 Assess the worksite, prepare and operate a self-propelled boom lift elevating work platform (EWP)

23960 Assess the worksite, prepare and operate a scissor lift elevating work platform (EWP)

23966 Describe types of elevating work platforms (EWPs), and legislative requirements for their use

**If you do not hold the above unit standard/s, you will need to obtain them from a provider at your own additional cost, as part of the qualification completion requirements.**

Please review the Build your Portfolio Evidence List.

## Build your Portfolio Evidence List C

Read the list below to get an idea of suggested evidence to show have the necessary skills, knowledge and experience to achieve the qualification.

1	<input type="checkbox"/> 3 signed SOPs for <input type="checkbox"/> hand, <input type="checkbox"/> power and <input type="checkbox"/> air tools (1 for each)
2	<input type="checkbox"/> 3 pre-start meeting Tool / equipment list, job planning documents (1 each for <input type="checkbox"/> hand, <input type="checkbox"/> air and <input type="checkbox"/> power tools)
3	<input type="checkbox"/> 1 signed JSA (Job Safety Analysis) hazard ID
4	<input type="checkbox"/> 1 signed SWMS (Safe Work Methods Statement)
5	<input type="checkbox"/> 1 company PPE (Personal Protective Equipment) requirement
6	<input type="checkbox"/> 1 company out service procedures
7	<input type="checkbox"/> 1 evidence of site induction
8	<input type="checkbox"/> 1 completed inspection checklist
9	<input type="checkbox"/> 1 completed equipment register
10	<input type="checkbox"/> 2 photographs showing you stow ropes for storage
11	<input type="checkbox"/> 1 work planning meeting minutes that show you participate in briefings (pre-start)
12	<input type="checkbox"/> 1 completed permit to work or hazard ID
13	<input type="checkbox"/> 1 debrief or review meeting minutes that show your participation
14	<input type="checkbox"/> 1 completed near-miss hazard reporting form
15	<input type="checkbox"/> 1 completed hazard ID
16	<input type="checkbox"/> 1 lift plan showing your ability to engage in mathematical calculations for area, length, weight and volume

Please complete the Application Form and the Declaration.



## Declaration C

I, (learner name)

declare that:

### Qualification overview

- I have read and understood the requirements from the qualification overview.
- I believe I have the skills, knowledge and experience at (or near) the level required by the qualification.
- I can provide evidence to support this.

### Eligibility check

- I have read and understood the eligibility criteria.
- I believe I meet the eligibility criteria.
- I can provide evidence to support it.
- I have completed the eligibility check honestly and accurately myself.

### Portfolio of evidence

- I have read and understood the process I would have to complete to gain the qualification.
- I can provide evidence of my formal qualification.
- I can provide evidence of my work experience.
- I have/will let my two work referees know that the assessor will contact them.

I confirm I have completed this Declaration myself and the information I have provided is true and correct.

Learner signature:

Date: