Recognition of Current Competency
New Zealand Certificate in Scaffolding (Level 3) General

Process Overview B

For experienced scaffolders who hold a formal overseas qualification (full or part) in scaffolding.

Process Overview – Read, understand and submit

- **Qualification Overview** – Read
- **Eligibility Checklist** – Submit to Skills
- **Declaration** – Submit to Skills
- **Training Agreement** – Submit to Skills
- **Payment** – Contact Skills

- Your assessor will give you the learner guide and will provide you with access to the final assessment.
- You will need to build your portfolio, including:
  - Supporting evidence for the completed eligibility checklist
  - logbook (or similar document(s)) showing work experience
  - work referee form
  - evidence of meeting the minimum requirements
  - evidence of formal qualification
  - completed final assessment.
- You will submit these to your assessor.
- Your assessor will review your evidence and provide feedback.

- If you do not meet the pass mark required in the final assessment, you will be allowed **one** re-sit.
- Overall, if there are **minor** gaps, your assessor will discuss the best way to bridge the gaps, and Skills will award the qualification on successful completion of these steps.
- Overall, if there are **major** gaps:
  - the assessor may ask you to go to a provider to bridge them (this will be at your own, additional cost); and
  - the assessor will award you with the unit standards you have achieved.

The assessor's decision will be based on the types of gaps identified and the extent of the gaps. The assessor will make a holistic judgement on your competency for the qualification at this level.

Qualification Overview B

The qualification overview outlines qualification requirements, including the topics covered and the skills expected. Read through the following page carefully and check you have (or are near) the skills, knowledge and experience required.

To achieve the New Zealand Certificate in Scaffolding (Level 3) General you must be able to:

- Apply safe working practices while working at heights in accordance with health and safety legislation and the Good Practice Guidelines for Scaffolding in New Zealand.
- Calculate weights to sling regular loads using the appropriate lifting equipment
- Lead a small team to complete simple or suspended scaffold works
- Erect, alter and dismantle a simple scaffold structure in a variety of systems including tube and coupler.
- Apply knowledge of quantities and loading to design simple scaffold structures in a variety of systems including tube and coupler, to meet client requirements.

The topics covered in this qualification are:

- Interpret and apply scaffolding health and safety legislative requirements
- Use and maintain scaffolding hand and portable power tools
- Use safety harness system when working at height
- Use, install and disestablish temporary proprietary height safety systems when working at height
- Describe duties, rights, representation and the regulator in terms of New Zealand health and safety legislation
- Demonstrate knowledge of workplace health and safety culture and practices
- Demonstrate and apply knowledge of slinging regular loads safely
- Demonstrate and apply knowledge of leadership skills and communicate instructions on a scaffolding worksite
- Use tube and coupler in standing proprietary scaffolds
- Base out tube and coupler scaffolding
- Base out proprietary frame scaffolding
- Base out individual component proprietary scaffolding
- Demonstrate, at height, safety procedures for the erection of scaffolding
- Demonstrate, at height, safety procedures for the dismantling of scaffolding
- Base out returns for tube and coupler scaffolding

The topics covered continued…

- Erect and dismantle standing tube and coupler scaffolding
- Erect and dismantle mobile scaffolding
- Erect and dismantle proprietary falsework
- Erect and dismantle standing proprietary scaffolding
- Complete a scaffolding inspection compliance report
- Design, erect, and dismantle scaffolding ties
- Interpret and apply legislative requirements in the design of scaffolding works
- Plan and prepare for the erection of scaffolding

Self-Check

Do you believe you have the skills, knowledge and experience at (or are near) the level required by this qualification and can provide evidence to support this?

☐ Yes – please continue to the Eligibility Check

☐ No – please DO NOT CONTINUE with the application.
You may want to contact Skills or a provider to find out about the standard assessment pathway for this qualification.

Eligibility Check B

The eligibility check outlines our entry requirements to the qualification as an experienced scaffolder. You are required to conduct a self-assessment by answering the questions below. You must complete this yourself. It is important you do an honest and accurate self-assessment because if major gaps are identified when your assessor reviews your evidence, you may be required to bridge the gap at an additional cost, through a provider.

Complete this eligibility checklist by answering the questions below:

1	Do you believe you have the skills, knowledge and experience at (or are near) the level required by this qualification and can provide evidence to support this?	☐ Yes	☐ No
2	Do you have at least three years' experience in scaffolding and are currently employed?	☐ Yes	☐ No
3	Can you provide the names of at least two work referees? Referees must be people you have reported to (for example, your supervisor or manager)	☐ Yes	☐ No
4	Do you hold a formal overseas qualification (full or part) in scaffolding.?	☐ Yes	☐ No
5	Do you hold the following unit standards: ☐ 3789 Sling varied regular loads and safely direct a crane during crane operations Or ☐ 30072 Demonstrate and apply knowledge of slinging regular loads safely	☐ Yes	☐ No

6	Do you hold the following unit standards relating to first aid: ☐ 6400 Manage first aid in an emergency situation ☐ 6401 Provide first aid ☐ 6402 Provide basic life support Or ☐ 26551 Provide first aid for life threatening conditions ☐ 26552 Demonstrate knowledge of common first aid conditions and how to respond to them	☐ Yes	☐ No
7	Do you hold the unit standards (or equivalent unit standards)? ☐ 15757 Use, install and disestablish temporary proprietary height safety systems when working at height ☐ 23229 Use safety harness system when working at height ☐ 30266 Demonstrate knowledge of workplace health and safety culture and practices	☐ Yes	☐ No

If you have marked NO to any of the above, please DO NOT CONTINUE with the application. Please contact a provider and obtain the required unit standard/s or gain the required work experience.

If you have marked YES to all the above, please complete the Application Form and the Declaration.

Declaration B

I, (learner name) declare that:

Qualification overview

- ☐ I have read and understood the requirements from the qualification overview.
- ☐ I believe I have the skills, knowledge and experience at (or near) the level required by the qualification.
- ☐ I can provide evidence to support this.

Eligibility check

- ☐ I have read and understood the eligibility criteria.
- ☐ I believe I meet the eligibility criteria.
- ☐ I can provide evidence to support it.
- ☐ I have completed the eligibility check honestly and accurately myself.

Portfolio of evidence

- ☐ I have read and understood the process I would have to complete to gain the qualification.
- ☐ I can provide evidence of my formal qualification.
- ☐ I can provide evidence of my work experience.
- ☐ I have/will let my two work referees know that the assessor will contact them.

I confirm I have completed this Declaration myself and the information I have provided is true and correct.

Learner signature:

Date:

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