

A. Student, School & Placement Company Details

Student Details

Surname: (Please use legal name of student)

First Name: Middle Name:

Home address:

Date of Birth: Ethnicity:

Email: NSN/NZQA Number:

Mobile number:

Mobile number is only required, if you are enrolling into the Gateway Security programme.

School Details

Secondary School:

School Gateway Coordinator:

School Gateway Coordinator email:

School Phone Number:

Finance email (for invoice):

Placement Company Details

Placement Company Name:

Placement Company address:

Placement Company email:

B. Programme for Gateway

Please select one programme below.

1. Trades Programme

Selection	Unit Standards	Price (Excl. GST)
<input type="checkbox"/> Electrical	1178, 3490, 4249, 16407, 24699*, 28094*, 29470, 30264, 30658, 30692	\$500.00
<input type="checkbox"/> Plumbing, Gasfitting & Drainlaying	497, 1120, 1121, 2136, 2137, 21883, 24699*, 28094*, 30596, 30692 <small>Please also complete the Trainee Limited Certificate Application and include with enrolment form.</small>	\$500.00
<input type="checkbox"/> Scaffolding	13016, 20855, 24699*, 28094*, 30596, 30692	\$500.00
<input type="checkbox"/> Roofing	497, 12997, 24699*, 25274, 25334, 28094*, 30596, 30692	\$500.00

Resources (trainee assessments and learning material) will be supplied.

*Assessors guides will be provided for **24699 and 28094**. These units to be assessed at the school.

Once students have completed their assessments, email to assessments@skills.org.nz for Skills approved assessors to assess.

2. Other Programmes

Selection	Unit Standards	Price (Excl. GST)
<input type="checkbox"/> Contact Centre	57, 376, 11097, 11815, 28268, 24699	\$500.00
<input type="checkbox"/> Security***	27360, 27361, 27363, 27364, 27365 <i>Students must be 17 years and turning 18 years in the calendar year</i>	\$500.00

The Contact Centre programme is to be assessed using school's arrangements with credits reported directly to NZQA. Assessors guides will be sent separately for all assessments

***A Security assessor will assess these units and Skills will report these to NZQA.

Resources (trainee assessments and learning material) will be supplied. Please refer to Gateway brochure for further information on assessments process or contact us at 0508 Skills (0508 754 557).

C. Invoicing

The school will be invoiced for the Gateway programme.

Purchase order #:

D. Terms & Conditions

I agree that information relating to my Gateway programme may be provided to The Skills Organisation ('Skills') for the purposes of my training and unit standard achievement registration.

Student Signature:

Date:

TERMS & CONDITIONS

Purchase of Gateway ('Resources'): The completion of this form constitutes a purchase agreement. Scan and email the completed form to registrations@skills.org.nz Skills will arrange for the dispatch of Resources according to the information provided on this form. **Acceptance** The receipt of the Resources by the School shall be deemed to be evidence of acceptance of these Terms and Conditions. **Payment** All payments are due from the School within twenty working days upon receipt of invoice. **Refunds** A full refund will be given where the school withdraws the student and returns the Resources unused within 14 business days of the date of enrolment. No refund will be given otherwise.

Placement The School agrees to find a suitable workplace for the student that meets the requirements of the Gateway programme. **Assessment and Credit Registration** For Trades and Security Gateway Students, Skills will arrange for the assessment and moderation of student evidence and notify the School of results. Skills will register the student's credits (see specific details in the Gateway Teachers Manual) at no extra charge. For Business and Contact Centre Gateway Students, the School will assess and register the credits. **Warranty** Skills warrants that all Resources supplied to the School are new, of merchantable quality, free from defects and fit for their intended purposes.

Intellectual Property Skills owns the intellectual property rights in the Resources supplied to you. **Health and Safety** The School acknowledges it has a duty to ensure the health and safety of the students. The School will make sure the students receive a health and safety induction at any of their work placements.

I have read and agree to the Terms & Conditions

Authorised signatory for School

Date:

Please scan and email this Enrolment & Resource form to registrations@skills.org.nz